



Subsidized Spay & Neuter Program

2016 Program Overview & Application Form

The Town of Nipawin recognizes the issue of numerous unwanted cats and dogs. This issue arises from the unspayed and unneutered cats and dogs living in our community. Financial resources are being provided to assist low income pet owners who could not otherwise afford to have their pets spayed or neutered and vaccinated. It is recognized that it is important to vaccinate pets to minimize diseases being spread and maintain a healthy community.

Subsidized Spay and Neuter Program Specifics

Who is eligible and what is required to demonstrate household income?

Any person who is a resident of the Town of Nipawin **and** whose total household income fall under Statistics Canada’s Low Income Cut Offs (LICO). Please include the people in your immediate family (parents/guardians and their children who are under 19 years of age) that are currently living in your household (maximum two adults).

Size of Family Unit	1	2	3	4	5	6	7 or more
Total Household Income	\$19,828	\$24,683	\$30,345	\$36,844	\$41,788	\$47,130	\$52,471

Each income earner on the application must provide a copy of their most recent Notice of Assessment from Canada Revenue Agency. Before Tax, Line 150 from each form will be added together to determine the total household income. Additional information may be requested to complete the review of your application and may include items such as the Option C Form from Canada Revenue Agency and a current driver’s license. Proof of address, such as a utility bill, will also be required.

Other “special circumstances” may be considered as reviewed/approved by the Town of Nipawin. Please provide written documentation (for example, a letter of reference from your veterinarian and documentation of your circumstances).

What is the fee per pet and who pays the rest?

- A refundable deposit of \$20 per pet is made by the applicant to the Town of Nipawin
- Balance of cost is paid by the Town of Nipawin

How are the successful applicants chosen?

Qualifying applicants are chosen on a first come, first serve basis so be sure to apply as quickly as possible as funding is limited.

What surgery-related items are covered?

First visit to veterinarian:

- Pre-operative examination to determine suitability for surgery
- If suitable for surgery, relevant vaccines will be administered
- Other additional treatments required may be covered at the discretion of the Town of Nipawin



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Second visit to veterinarian:

- Booster vaccinations
- Surgery
- Other additional treatments required may be covered at the discretion of the Town of Nipawin

What is the process required under this program?

1. Submit completed application either by mail or in-person at the following address:

Town of Nipawin
PO Box 2134 ~ 210 2nd Avenue East
Nipawin, SK S0E 1E0

2. Application must include:

- Evidence of income level—a copy of your most recent Notice of Assessment from Canada Revenue Agency for each income earner on the application
 - Evidence of being a Nipawin resident—a copy of one of the following issued within the last month: Telephone bill, cable bill, SaskPower bill, SaskEnergy bill, or Town of Nipawin Utility bill.
3. Notification of approval/rejection will be made by mail within approximately two weeks of receipt of the application. Contact by telephone may also be made in addition to the mail notification.
4. Approved applicants will receive the following forms with their letter indicating approval of their application:

- A. Surgery Voucher
- B. Surgery Agreement and Waiver

5. The following steps “A” through “D” below must be completed **within 60 days of approval** as noted on the approval letter.

A. The forms listed in Point 4 above must be completed and brought to the Town Office by the approved applicant, where:

i. The applicant will pay the refundable deposit of \$20 per pet. Debit, cash, or cheque accepted. This will be refunded once confirmation is received by the Town of the completion of surgery and vaccinations.

ii. The Surgery Voucher will be validated.

B. Approved applicant books first appointment with participating veterinary clinic.

C. Approved applicant provides veterinary clinic with validated Surgery Voucher at first visit.

D. Surgery is carried out on second visit to veterinary clinic.

6. After spay/neuter is complete, veterinary clinic invoices Town of Nipawin for the veterinary costs.



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If approved, what are the applicant's responsibilities?

- 1. Completing the entire process outlined in Point 5 above within 60 days of the date of approval indicated in the approval letter.**
2. Paying the refundable deposit.
- 3. Making, keeping, and being on time for veterinary clinic appointments.**
4. Transporting the animal to and from the clinic for all scheduled appointments.
5. Contacting the clinic 48 hours prior to an appointment if you must cancel or change the appointment.
6. Providing the veterinary clinic with validated Surgery Voucher at the first visit.
7. Following pre-operative and post-operative surgery instructions as provided by the veterinary clinic.

How long are the Surgery Vouchers valid?

The Surgery Vouchers are valid only until the expiry date listed on the Voucher. The expiry date will be set at 60 days after the approval date indicated in the approval letter.

Are the Surgery Vouchers transferable?

No. The Surgery Vouchers are not transferable to another owner or pet.

NOTICE: Personal information collected from you is collected in accordance with Part IV of the *Local Authority Freedom of Information and Protection of Privacy Act*. The information will be used to determine eligibility for and to administer the Subsidized Spay & Neuter Program.

The Town of Nipawin reserves the right to verify information provided on the application form.

If you have any questions or concerns relating to the Subsidized Spay & Neuter Program, please call (306) 862-9866.



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Name of Applicant

First Name: _____ Last Name: _____

Mailing Address: _____

Street Address: _____

Email Address: _____

Phone Number: _____

Home

Work

Cell

Any person who is a resident of the Town of Nipawin **and** whose total household income falls under Statistic Canada's Low Income Cut Offs (LICO) may use the Subsidized Spay & Neuter Program. Below is a chart that outlines LICO's maximum acceptable income levels per household based on the number of people in the immediate family. Please refer to this chart to see if your household qualifies. **The income levels are based on before-tax income (Line 150 on your Notice of Assessment from Canada Revenue Agency).**

Size of Family Unit	1	2	3	4	5	6	7 or more
Total Household Income	\$19,716	\$24,542	\$30,172	\$36,633	\$41,550	\$46,861	\$52,173

In the table below, list the people in your immediate family (parents/guardians and their children who are under 19 years of age) that are currently living in your household along with their income from line 150 on the most recent Notice of Assessment from Canada Revenue Agency. This includes a maximum of two adults.

Adult children 19 years of age and over, roommates, or other non-immediate family members, such as grandparents, are not to be included within your household numbers for the purposes of this application.

They may submit an application of their own, which will be dealt with as an entirely separate application.

(Add extra sheet of paper if additional dependents)	Last Name	First Name	Date of Birth (Month/Day/Year)	Income Level (As shown on Line 150 of most recent Notice of Assessment from Canada Revenue Agency)
1. Applicant				
2. Spouse/Partner				
3. First Dependent				
4. Second Dependent				
5. Third Dependent				
6. Fourth Dependent				
7. Fifth Dependent				



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Documentation Requirements:

Income Verifying Requirement:

A copy of your most recent Notice of Assessment from Canada Revenue Agency is **REQUIRED** for each income earner listed on the application. If you do not have a copy of your Notice of Assessment, it can be obtained by calling 1-800-959-8281 and it will be mailed to you. Request the Option C Form or a Verified Copy of your most recent Income Tax Return. Additional information may be requested to complete the review of your application and may include items such as an Option C Form from Canada Revenue Agency or a current driver's license.

Residency Requirement:

The Subsidized Spay & Neuter Program is for residents of the Town of Nipawin **ONLY**. The applicant must be a current resident of the Town of Nipawin as of the date of application. To verify, we require a copy of **ONE** of the documents listed below that has been issued within the last month and shows the applicant's name and current address.

~ Telephone or cable bill ~ SaskPower or SaskEnergy bill ~ Town of Nipawin Utility Bill ~

Pet Information

1. Pet Name:	___ Cat ___ Dog	___ Male ___ Female	Age:
2. Pet Name:	___ Cat ___ Dog	___ Male ___ Female	Age:
3. Pet Name:	___ Cat ___ Dog	___ Male ___ Female	Age:
4. Pet Name:	___ Cat ___ Dog	___ Male ___ Female	Age:

If you have questions or concerns regarding the Subsidized Spay & Neuter Program, please call (306) 862-9866

I certify that all the information provided is correct.

Signature of Applicant

Date of Signature

The Town of Nipawin reserves the right to verify information provided on and with this application form.

Mail application to or drop off at: Town of Nipawin

PO Box 2134 ~ 210 2nd Avenue East

Nipawin, SK S0E 1E0