



## Summer Student Labourer Position

<b>REPORT TO:</b>	Parks & Facility Supervisor
<b>SUBORDINATE POSITIONS:</b>	N/A
<b>PURPOSE OF POSITION:</b>	Responsible for assisting in general maintenance and upkeep of municipal parks, cemeteries and buildings.

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### SCOPE

(The way that the position contributes to and impacts on the municipality)

Reporting to the Manager of Parks and Recreation under the direct supervision of the Parks and Recreation Supervisor, the Student Labourer will perform general labour duties as assigned by the Parks and Recreation Foreperson.

### QUALIFICATIONS

(Minimum requirements/preferred requirements of the position to be effective and efficient)

1. Must have valid class 5 Driver's license
2. Must be a post secondary student who is registered to return to school full-time in the fall
3. Must provide personal CSA approved safety boots/footwear

### RESPONSIBILITIES

(Major responsibilities and target accomplishments expected of the position)

1. Assist in general maintenance of municipal parks, cemeteries and buildings
2. Street and road maintenance, spring clean-up, etc.
3. Turf Maintenance (grass cutting, fertilizing, etc.)
4. Weed whacking at municipal parks, cemeteries and buildings.
5. Pruning shrubs and trimming trees.
6. Other general labour duties as assigned.

### KNOWLEDGE, SKILLS AND ABILITIES

(The knowledge, skills and attitudes required for satisfactory job performance)

#### Knowledge

*The Student Labourer must have working knowledge in the following areas:*

1. Operation of maintenance equipment such as lawn mowers, grass trimmers, etc. is an asset
2. General maintenance or construction knowledge an asset

#### Skills

*The Student Labourer must demonstrate the following skills:*

1. Ability to follow direction and deliver results with minimal supervision
2. Maintain strict confidentiality
3. Physically capable of performing assigned duties



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### Personal Attributes

*The Student Labourer must demonstrate the following personal attributes:*

1. Maintain standards of conduct
2. Respectful and courteous with a professional demeanour
3. Ability to work and interact in a team 1<sup>st</sup> environment
4. Punctual and dedicated

### WORKING CONDITIONS

(The nature of physical effort, environmental conditions, sensory and mental demands and typical hours of work)

1. May be subject to inclement weather and/or weather extremes during the discharge of responsibilities.
2. Considerable periods of standing and/or moderate walking may be required

**NOTE:** Duties listed are not set forth to limit the assignment of work and are not to be construed as a complete list of duties normally to be performed under the job position or those duties temporarily performed outside the normal line of work.

### SUBMISSION OF APPLICATIONS/RESUMES

Applications/Resumes for all of the positions described above will be accepted by the undersigned up to **Friday, March 31, 2023**. (Only those considered for employment will be contacted).

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