

6(a) PAYROLL:

WATTS: THAT the Employee Payroll List dated December 4, 2017 totalling \$60,458.80 be approved and paid.

CARRIED

6(b) ACCOUNTS:

SKOWRONSKI: THAT the List of Accounts dated December 6, 2017 totalling \$515,647.58 be approved and paid.

CARRIED

8. REPORTS OF SENIOR ADMINISTRATIVE OFFICIALS:

BOUGHEN: THAT the reports of Senior Administrative Officials recorded as items a) to h) be received and filed.

CARRIED

8(b)(i) LANE CLOSURE – 10TH STREET NORTH:

WATTS: THAT Council hereby authorizes Administration to proceed with closing the north-south lane between 10th Street North and Hamerston Street; and

THAT Council initiate the process of selling the land to the adjacent property owners at fair market value subject to the property owners entering into purchase agreements with the Town.

CARRIED

8(b)(ii) LANE CLOSURE – RESOLUTION 8(b)(i):

SERACK: THAT Council hereby rescinds resolution 8(b)(i) pending further research and clarification.

CARRIED

8(c) BOREAL AREA REGIONAL WASTE AUTHORITY INC. START-UP FUNDS:

SKOWRONSKI: THAT Council hereby authorizes a pre-budget expenditure of \$17,604.00 from the 2018 Waste Disposal budget to the Boreal Area Regional Waste Authority Inc. (BARWA) in order to provide the Town of Nipawin portion of the initial BARWA start-up funds.

CARRIED

8(d) MUNICIPAL AUDIT SERVICES – 2017 – 2019:

SERACK: THAT Council hereby agrees to engage Janke Jellicoe LLP for the municipal audit services for 2017 – 2019 in accordance with the report dated December 7, 2017 from Director of Finance & Administration Lesley Richer.

CARRIED

8(e) EDMONTON BOAT & SPORTSMEN'S SHOW & DIMESTORE FISHERMAN TELEVISION PROGRAM:

BOUGHEN: THAT Council hereby authorizes the booth registration fee for the 2018 Edmonton Boat & Sportsmen's Show in the amount of \$1,110.00 + 55.50 GST and \$3,500.00 + \$175.00 GST for participation in the Dimestore Fisherman television program as pre-paid 2018 budget expenditures from the 2018 Economic Development Promotions Budget for a total pre-paid expenditure of \$4,840.50 including GST.

CARRIED

8(f) COMMERCIAL DISHWASHER LEASE – EVERGREEN CENTER SERVERY:

SKOWRONSKI: THAT Council hereby approves the lease of a commercial dishwasher for the servery at the Evergreen Centre from Ecolab at a cost of \$126.00 plus GST per month.

TABLED

8(g) TAX ENFORCEMENT:

SERACK: THAT Council hereby authorizes Administration to make application to the Provincial Mediation Board in accordance with *The Tax Enforcement Act* to acquire title properties 143331869, 145816588, 116272380, 113806177, and 110403672.

CARRIED

8(h) NIPAWIN & DISTRICT REGIONAL PARK RESERVE FUNDS:

STEWART: THAT Council hereby authorizes that the \$20,000.00 budgeted in the 2017 budget for the Nipawin & District Regional Park Reserve be forwarded to the Nipawin & District Regional Park with the custom work completed in 2017 to be invoiced at the end of the year.

CARRIED

10. REPORTS OF COMMITTEES & BOARDS:

BOUGHEN: THAT the Reports of Committees & Boards recorded as item a) be received and filed.

CARRIED

Councillors Jan Boughen and Geoff Stewart declared a conflict of interest and left the Council Chambers (7:27 p.m.)

14(a) PROFESSIONAL DUPLEX OFFER TO SELL RESOLUTION:

SKOWRONSKI: THAT Council hereby rescinds resolution 18(iii) of the October 10, 2017 Regular Meeting of Council which reads:

WATTS: THAT Council hereby offers to sell the professional duplex located at 600 8th Street East (Block B, Plan 67PA03581) to Kelsey Trail Health Region as outlined in the proposal provided by CAO Barry Elliott and KTHR CEO Shane Merriman subject to approval of the offer by the Kelsey Trail Health Region. And;

THAT Administration be directed to begin discussions with the Saskatchewan Health Authority regarding long-term options for ownership/leasing of the professional duplex and the land upon which it is located.

CARRIED

Councillors Boughen and Stewart resumed their chairs (7:29 p.m.)

14(b) NIPAWIN BUSINESS IMPROVEMENT DISTRICT INC. FEE FOR SERVICES APPLICATION:

SERACK: THAT Council hereby authorizes a 2018 budget allocation of \$50,000 in funding to the Nipawin Business Improvement District Inc. (BID), which shall include \$20,000 of in-kind support, subject to both parties entering into a “Fee for Services” contract, and

THAT the deliverables contained within this contract shall read as follows:

1. Provide the Town, prior to the end of the 2018 Calendar Year, with written confirmation that not less than 80% of affected businesses within the BID jurisdiction support the work of the Contractor.
2. Increase the value of businesses and properties by encouraging local improvements and reinvestment within the areas of land under the scope of the Contractor through,
 - a. Completion of the “Town Square” improvements;
 - b. Completion of the Main Street Public Engagement and Implementation Plan including:
 - i. Heritage Property Inventory;
 - ii. Promotion and education of Build Heritage Preservation.
3. Enhance the appearance of the areas of land within the scope of the Contractor through ongoing beautification efforts, supporting of community events, and partnering with local groups for:
 - a. Programing “Town Square” events and activities;
 - b. Maintaining the “Town Square” property;
 - c. Litter removal;
 - d. Graffiti removal;
 - e. Weed removal;
 - f. Beautification Projects.
4. Support Town business attraction and retention activities, and increase business activity via marketing initiatives, and property development strategies through:
 - a. Completion of the Business Retention and Expansion Survey;
 - b. Encouraging communication and interaction between stakeholders;
 - c. Marketing and promoting Nipawin Businesses and the “Downtown”.

CARRIED

14(c) DEPUTY MAYOR APPOINTMENT - 2018:

SERACK: THAT Councillor Boughen be appointed as Deputy Mayor for 2018.

CARRIED

14(d) BOREAL AREA REGIONAL WASTE AUTHORITY AMENDING AGREEMENT:

BOUGHEN: THAT Council hereby approves the Boreal Area Regional Waste Authority Inc. (BARWA) Amending Agreement which fixes the population of the Rural Municipality of Connaught No. 457 at 250 and the population of the Resort Village of Tobin Lake at 205 for all purposes set forth in the BARWA Unanimous Members Agreement that was signed on August 9, 2017; and

THAT the Mayor and Chief Administrative Officer be authorized to sign the Amending Agreement on behalf of the Town.

CARRIED

14(e) ACCOUNTS TO DECEMBER 31, 2017:

SKOWRONSKI: THAT the Mayor and Chief Administrative Officer be authorized to pay all accounts to December 31, 2017

CARRIED

15. ROUND TABLE:

Members of Council provided an update of meetings and events attended.

16. PUBLIC FORUM:

Question: The Business Improvement District's Fee for Service Application was for \$117,000.00 and Council approved \$50,000. Why the difference?

Answer: Since the BID was formed, the Town has spent between \$400,000 and \$500,000. In 2017 the Town provided \$65,000 for the Executive Director position and advised the BID at that time that the Town would not continue funding the position.

Council support the BID and want to see it continue, and have met several times in this regard. The conditions included in the Fee for Service allotment are items outlined in the BID's plans with the addition of the business survey. Council had asked previously for a survey indicating business support of the BID, however have not received this information.

Question: Professional Duplex sale – is Mayor Harper no longer in a conflict of interest position?

Answer: Mayor Harper advised that effective December 4, 2017 when Kelsey Trail Health Region officially amalgamated with the Saskatchewan Health District, she is not involved with the Health District in any way, thus not in a conflict position.

17(a)(i) BYLAW 1030/17 – INTRODUCTION AND FIRST READING:

SERACK: THAT Bylaw No. 1030/17, being a Bylaw to Repeal Bylaws be introduced and read a first time.

CARRIED

17(a)(ii) BYLAW 1030/17 – SECOND READING:

ALIGUYON: THAT Bylaw No. 1030/17, being a Bylaw to Repeal Bylaws be read a second time.

CARRIED

17(a)(iii) BYLAW 1030/17 – THREE READINGS:

STEWART: THAT Bylaw No. 1030/17 be given three readings at this meeting.

CARRIED UNANIMOUSLY

17(a)(iv) BYLAW 1030/17 – ADOPTION:

WATTS: THAT Bylaw No. 1030/17, being a Bylaw to Repeal Bylaws be read a third time and finally adopted.

CARRIED

18(i) IN CAMERA COMMITTEE OF THE WHOLE (7:50 p.m.):

SKOWRONSKI: THAT the Regular Council meeting of December 11, 2017 be closed with Deputy Mayor Serack in the Chair pursuant to Section 120(2)(a) of *The Municipalities Act*, which reads as follows:

Councils and Council committees may close all or part of their meetings to the public if the matter to be discussed is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* (which, in this instance, is deemed to be exemptions under Sections

16(b) – Consultations or deliberations involving officers or employees of the local authority; and

17(i)(d) – Information, the disclosure of which could reasonably be expected to interfere with contractual or other negotiations of the local authority).

CARRIED

Councillor Watts declared a conflict of interest regarding Fee for Service Application received from the Nipawin Oasis Centre (8:42 – 8:47 p.m.)

Councillor Jan Boughen declared a conflict of interest regarding Fee for Service application received from the Rotary Club. Councillor Geoff Stewart declared a conflict of interest regarding Fee for Service application received from the Pinedale Rink (8:49 – 8:50 p.m.)

18(ii) RISE AND REPORT:

WATTS: THAT we rise and report. (9:20 p.m.)
CARRIED

Deputy Mayor Serack reported that discussions were held regarding Fee for Service Applications and the 2017 Out of Scope Compensation.

18(a)(i) FEE FOR SERVICE APPLICATION APPROVALS:

SERACK: THAT Council hereby agrees to enter into Fee for Service Agreements with the following organizations for a three (3) year term January 1, 2018 – December 31, 2020 with the funding approvals for 2018 confirmed:

Spookerama	\$1,000.00
Wapiti Valley Regional Park	\$1,000.00
East Pleasantview:	\$9,000.00
Nipawin & District Regional Park	\$20,000.00 – Capital Only
Nipawin Living Forestry Museum	\$12,000.00
Nipawin Heritage Society	\$900.00
Nipawin Daycare Cooperative	\$0.00
Mikisew Karate Club	\$0.00

CARRIED

Councillor Watts declared a conflict of interest and left the Council Chambers (9:28 p.m.).

18(a)(i) NIPAWIN OASIS CENTRE FEE FOR SERVICE APPLICATION APPROVAL:

SERACK: THAT Council hereby agrees to enter into a Fee for Service Agreement with the Nipawin Oasis Centre for a three (3) year term January 1, 2018 – December 31, 2020 with an allocation of \$5,000.00 for 2018 which is to be used for Capital items only.

CARRIED

Councillor Watts resumed her chair (9:31 p.m.).

18(a)(ii) NORTH EAST OUTREACH AND SUPPORT SERVICES FEE FOR SERVICE APPLICATION APPROVAL:

WATTS: THAT Council hereby agrees to enter into a Fee for Service Agreement with North East Outreach & Support Services for a three (3) year term January 1, 2018 – December 31, 2020 with an allocation of \$16,000 for 2018 that includes an in-kind allocation of office space at the Enterprise Centre in the amount of \$6,000.00.

CARRIED

18(a)(iii) NORTH EAST OUTREACH AND SUPPORT SERVICES FEE FOR SERVICE APPLICATION APPROVAL:

SERACK: THAT Council hereby agrees to enter into a Fee for Service Agreement with North East Outreach & Support Services for a three (3) year term January 1, 2018 – December 31, 2020 with an allocation of \$1.00 per capita totalling \$4,401.00 for 2018 for the women’s shelter located in Melfort, Sask.

CARRIED

18(a)(iv) NIPAWIN & DISTRICT CHAMBER OF COMMERCE FEE FOR SERVICE APPLICATION APPROVAL:

WATTS: THAT Council hereby agrees to enter into a Fee for Service Agreement with the Nipawin & District Chamber of Commerce a three (3) year term January 1, 2018 – December 31, 2020 with an allocation of \$14,000.00 for 2018.

CARRIED

Councillor Watts requested a recorded vote:

18(a)(v) NORTH EAST SPCA FEE FOR SERVICE APPLICATION APPROVAL:

BOUGHEN: THAT Council hereby agrees to enter into a Fee for Service Agreement with the North East SPCA for a three (3) year term January 1, 2018 – December 31, 2020 with a transfer of \$10,000.00 into a reserve in 2018 to be paid to the upon construction of the North East SPCA animal shelter.

DEFEATED

For:

**Councillor Skowronski
Councillor Boughen
Mayor Harper**

Against:

**Councillor Aliguyon
Councillor Serack
Councillor Watts
Councillor Stewart**

Councillor Watts requested a recorded vote:

18(a)(vi) NORTH EAST SPCA FEE FOR SERVICE APPLICATION APPROVAL:

STEWART: THAT Council hereby agrees to enter into a Fee for Service Agreement with the North East SPCA for a three (3) year term January 1, 2018 – December 31, 2020 with a transfer of \$5,000.00 into a reserve in 2018 to be paid to the upon construction of the North East SPCA animal shelter.

CARRIED

For:

**Councillor Aliguyon
Councillor Boughen
Councillor Serack
Councillor Skowronski
Councillor Stewart
Councillor Watts
Mayor Harper**

Against:

Councillor Stewart declared a conflict of interest and left the Council Chambers (9:40 p.m.).

18(a)(vii) PINEDALE RINK:

BOUGHEN: THAT Council hereby agrees to enter into a Fee for Service Agreement with the Pinedale Rink for a three (3) year term January 1, 2018 – December 31, 2020 with an allocation of \$9,000.00 for 2018.

CARRIED

Councillor Stewart resumed his chair (9:41 p.m.).

Councillor Boughen declared a conflict of interest and left the Council Chambers (9:42 p.m.).

18(a)(vii) ROTARY CLUB:

STEWART: THAT Council hereby declines to enter into a Fee for Service Agreement with the Rotary Club for 2018.

CARRIED

Councillor Boughen resumed her chair (9:43 p.m.).

18(b) OUT OF SCOPE SALARY ADJUSTMENT – 2017:

BOUGHEN: THAT Council hereby increases the annual salaries for all current out-of-scope employees with the exceptions of the Land Planner, Program Coordinator and the Economic & Tourism Development Officer by 1.2% retroactive to January 1, 2017; and

THAT the Land Planner annual salary be increased by 1.2% to November 30, 2017 and the annual salary increased to \$58,500.00 effective December 1, 2017.

CARRIED

19(i) IN CAMERA COMMITTEE OF THE WHOLE (9:45 p.m.):

SKOWRONSKI: THAT the Regular Council meeting of December 11, 2017 be closed with Deputy Mayor Serack in the Chair pursuant to Section 120(2)(a) of *The Municipalities Act*, which reads as follows:

Councils and Council committees may close all or part of their meetings to the public if the matter to be discussed is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* (which, in this instance, is deemed to be exemptions under Section 16(b) – Consultations or deliberations involving officers or employees of the local authority.

CARRIED

19(ii) RISE AND REPORT:

BOUGHEN: THAT we rise and report. (10:18 p.m.)

CARRIED

Deputy Mayor Serack reported that discussions were held regarding personnel.

20. ADJOURNMENT:

BOUGHEN: THAT we do now adjourn. (10:20 p.m.)
CARRIED

MINUTES ADOPTED THIS ____ DAY OF _____, 2018.

Rennie Harper
MAYOR

Barry Elliott
CHIEF ADMINISTRATIVE OFFICER