

**TOWN OF NIPAWIN  
REGULAR MEETING OF COUNCIL  
MINUTES  
September 11, 2017**

Minutes of the 27<sup>th</sup> meeting of the Town of Nipawin in the Council Chambers of the Town Office on September 11, 2017 at 7:00 p.m.

PRESENT:                    COUNCIL:                    Mayor Rennie Harper, Councillors Ismael Aliguyon,  
Ray Serack, Kerry Skowronski, Geoff Stewart  
& Joyce Watts

PRESS:                    Nipawin Journal – Susan McNeil  
Parkland Review –

STAFF:                    Barry Elliott, Blaine Crowley, Chelsea Corrigan  
Michele Sorensen & Jeff Hrynkiw

ABSENT:                    COUNCIL:

STAFF:                    Lesley Richer & Brian Starkell

**1(i) AGENDA ADDITIONS/ DELETIONS:**

SERACK: THAT item 11(c) Nipawin Hawks Sports Gala Donation Request, item 11(d) Saskatchewan Sports Hall of Fame Advertisement, and item 18(b) Solicitor Client Correspondence be added to the Agenda, and item 14(a) Standing Committee Appointments be removed from the Agenda.

CARRIED

**1(ii) AGENDA ADOPTION:**

WATTS: THAT the Agenda for the September 11, 2017 meeting be adopted as amended and attached to form a part of the said minutes.

CARRIED

**3. MINUTES:**

ALIGUYON: THAT the Minutes of the August 14, 2017 Regular Meeting of Council be approved as presented.

CARRIED

**3(a) MINUTES:**

WATTS: THAT the Minutes of the August 28, 2017 Special Meeting of Council be approved as corrected.

CARRIED

**6(a) PAYROLL:**

SKOWRONSKI: THAT the Employee Payroll List dated August 15, 2017 totalling \$91,085.10, the Council Payroll List dated August 25, 2017 totalling \$6,366.39, and the Employee Payroll List dated August 29, 2017 totalling \$79,225.77 be approved and paid.

CARRIED

**6(b) ACCOUNTS:**

WATTS: THAT the Lists of Accounts dated August 28, 2017 totalling \$416,152.98 be approved and paid; and

THAT the List of Accounts dated September 8, 2017 (excluding Cheque no. 22181 payable to Saskatchewan Urban Municipalities Association - \$3,149.72) and totalling \$238,262.80 be approved and paid.

CARRIED

**7(a) 2016 CASH BASIS FINANCIAL STATEMENTS:**

STEWART: THAT the 2016 Cash Basis Financial Statements be approved as presented.

CARRIED

**7(b) 2016 VARIANCE ANALYSIS:**

ALIGUYON: THAT the 2016 Variance Analysis be approved as presented.

CARRIED

**8. REPORTS OF SENIOR ADMINISTRATIVE OFFICIALS:**

SKOWRONSKI: THAT the reports of Senior Administrative Officials recorded as items a) to l) be received and filed.

CARRIED

**8(h) OFFER TO PURCHASE PROPERTY:**

WATTS: THAT Council hereby agrees to remove the property located at 116 Peters Drive (Lot 27, Block 42, Plan 96PA00667) from the Town's list of residential properties for sale until such a time that Council considers the property ready to be sold.

CARRIED

**8(i) OFFER TO PURCHASE PROPERTY:**

SKOWRONSKI: THAT Council hereby counters the offer received to purchase the property located at 105 West Spruce Avenue (Lot 2, Block 16, Plan 78PA02021) for the amount of \$2,000.00 with a counter offer of \$5,000.00 plus applicable taxes.

DEFEATED

**8(j) CHEQUE CANCELLATIONS:**

ALIGUYON: THAT Council hereby authorizes cancellation of cheque no. 21791 payable to Charles James Sisson in the amount of \$130.67, Cheque no. 22008 payable to Davis Rexall Drugs Ltd. in the amount of \$43.73 and Cheque no. 22106 payable to Nipawin Greenhouses in the amount of \$100.00.

CARRIED

**8(k) TAX ENFORCEMENT – TITLE ACQUISITION PROCEDURE:**

SERACK: THAT Council hereby authorizes Administration to commence the Title Acquisition process for those properties with tax liens registered October 2, 2016 that continue to have outstanding arrears.

CARRIED

**8(l) TAX TITLE PROPERTY TENDER:**

WATTS: THAT Council hereby accepts the offer from Cobalt Bay Capital Ltd. to purchase the tax title property located at Lot 23, Block 6, Plan 75PA16641 for the tendered amount of \$5,001.00.

CARRIED

**9. REPORTS OF STANDING & SPECIAL COMMITTEES:**

SKOWRONSKI: THAT the Reports of Standing & Special Committees recorded as item a) be received and filed.

CARRIED

**9(a)(i) INVOICE WRITE-OFF:**

WATTS: THAT due to a delay in billing, invoice number 5870 dated December 31, 2015 invoiced to Gieni's Fine Family Restaurant be written off.

CARRIED

**9(a)(ii) QUOTATION FOR MUNICIPAL SOLICITOR:**

ALIGUYON: THAT the Town of Nipawin conduct a quotation process for municipal solicitor services on a 3-year term basis.

CARRIED

**10. REPORTS OF COMMITTEES & BOARDS:**

ALIGUYON: THAT the Reports of Committees and Boards recorded as item a) be received and filed.

CARRIED

**11. COMMUNICATIONS:**

STEWART: THAT the Communications recorded as items a) to d) be received and filed.

CARRIED

**11(a) SASKATCHEWAN PROTECTIVE SERVICES MEDAL PRESENTATION:**

SKOWRONSKI: THAT Mayor Harper be authorized to attend the Saskatchewan Protective Services Medal presentation being held in Saskatoon, SK September 19, 2017; and

THAT mileage and out-of-pocket expenses be reimbursed in accordance with current policy.  
CARRIED

**11(b) PROSTATE CANCER AWARENESS MONTH:**

STEWART: THAT Council hereby proclaims September, 2017 as Prostate Cancer Awareness Month in Nipawin; and

THAT advertising for the proclamation shall be the responsibility of the proponent in accordance with current policy.  
CARRIED

**11(c) NIPAWIN HAWKS SPORTS GALA AND MEMORABILIA AUCTION:**

SKOWRONSKI: THAT Council hereby authorizes a \$500.00 allocation of funds toward the Nipawin Hawks 1<sup>st</sup> Annual Sports Gala and Memorabilia Auction; and

THAT the funds be allocated from Council's Other Materials & Supplies account.  
CARRIED

**11(d) SASKATCHEWAN SPORTS HALL OF FAME PROGRAM:**

SERACK: THAT Council purchase a ¼ page ad in the 2017 Saskatchewan Sports Hall of Fame Induction Weekend Program.  
CARRIED

**14(b) SUMA NORTH EAST REGIONAL MEETING:**

WATTS: THAT the Mayor, Councillors, and CAO be authorized to attend the SUMA North East Regional Meeting being held in Melfort, SK on September 29, 2017; and

THAT mileage and out of pocket expenses be reimbursed in accordance with current policy;

AND THAT cheque no. 22181 payable to Saskatchewan Urban Municipalities Association in the amount of \$3,149.72 be approved and paid.  
CARRIED

**15. ROUND TABLE:**

**Members of Council provided an update of meetings and Town activities attended.**

**16. PUBLIC FORUM (8:08 p.m.):**

**Question: Do Council know what policing would cost if the Town were to switch to Provincial Policing? During a meeting requested by the RCMP, Council were advised that there would be a substantial increase in policing costs if the Town were to reach a population of 5000. The CAO will check with the RCMP to see if they are willing to release detailed information.**

**Question: Has the Town explored the possibility of Community Peace Officers? Yes, this option has been discussed by the Protective Services Standing Committee.**

**17(a)(i) BYLAW 1027/17 – FIRST READING:**

WATTS: THAT Bylaw no. 1027/17, being a Bylaw to Repeal Bylaws, be introduced and given first reading.

CARRIED

**17(a)(ii) BYLAW 1027/17 – SECOND READING:**

SERACK: THAT Bylaw no. 1027/17, being a Bylaw to Repeal Bylaws, be read a second time.

CARRIED

**17(b)(iii) BYLAW 1027/17 – THIRD READING:**

STEWART: THAT Bylaw no. 1027/17 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**17(b)(iv) BYLAW 1027/17 – ADOPTION:**

SKOWRONSKI: THAT Bylaw no. 1027/17, being a Bylaw to Repeal Bylaws, be read a third time and finally adopted.

CARRIED

**18(i) IN CAMERA COMMITTEE OF THE WHOLE (8:20 p.m.):**

WATTS: THAT the Regular Council meeting of September 11, 2017 be closed with Deputy Mayor Stewart in the Chair pursuant to Section 120(2)(a) of *The Municipalities Act*, which reads as follows:

120(2) Councils and Council committees may close all or part of their meetings to the public if the matter to be discussed is within one of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*; which, in this instance, is deemed to be an exemption under

Section 17(1)(d) information, the disclosure of which could reasonably be expected to interfere with contractual or other negotiations of the local authority and;

Section 17(1)(g) information, the disclosure of which could reasonably be expected to result in an undue benefit or loss to a person.

And

Section 21(a) contains information that is subject to solicitor client privilege;  
(b) was prepared by or for legal counsel for the local authority in relation to a matter involving the provision of advice or other services by legal counsel; or  
(c) contains correspondence between legal counsel for the local authority and any other person in relation to a matter involving the provision of advice or other services by legal counsel.

CARRIED

**18(ii) RISE AND REPORT:**

SKOWRONSKI: THAT we rise and report. (9:45 p.m.)

CARRIED

**Deputy Mayor Stewart reported that discussions were held regarding a dog attack and the Economic Development Officer/Tourism Coordinator position.**

**19(i) APPLICATION TO PROVINCIAL COURT – DANGEROUS DOGS:**

SKOWRONSKI: THAT Council hereby authorizes an application to be made to the Provincial Court to have the Court declare the dog(s) involved in the attack of a youth on August 11, 2017 to be “dangerous” and;

THAT the Town Solicitor be instructed to pursue the destruction of the dog(s) due to the severity of the attack.

CARRIED

**19(ii) ECONOMIC DEVELOPMENT OFFICER/TOURISM COORDINATOR:**

WATTS: THAT Council hereby establishes the salary for the Economic Development Officer/Tourism Coordinator position at \$75,000 per annum in 2017 plus expenses reimbursed up to a maximum of \$5,000.00.

CARRIED

**20. ADJOURNMENT:**

WATTS: THAT we do now adjourn. (9:50 p.m.)

CARRIED

MINUTES ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
Rennie Harper  
MAYOR

\_\_\_\_\_  
Barry Elliott  
CHIEF ADMINISTRATIVE OFFICER