



ADMINISTRATION REPORT TO COUNCIL

DATE: August 22, 2017
TO: Barry Elliott, Chief Administrative Officer
FROM: Michele Sorensen, Assistant to the CAO
SUBJECT: Tax Enforcement – Title Acquisition Procedure

Purpose: To request Council's authorization to proceed with the title acquisition procedure for properties with liens registered October 3, 2016.

Background:

Tax liens were registered against the titles of the attached list of properties on October 3, 2016 due to unpaid taxes from 2015.

The next steps in the in the tax enforcement process are:

- Commence Title acquisition process (Council resolution required)
- Issue Six-Month Notice
- Request Consent to Acquire Title from Provincial Mediation Board
- Issue 30-Day Final Notice
- Acquire Title (Council resolution required)

In accordance with legislation, Council authorization is required to commence the title acquisition process, and again when the Town is in the position to acquire title (if the outstanding taxes remain unpaid).

All costs incurred in the tax enforcement process are added to the applicable property tax account.

Recommendation:

THAT Council hereby authorizes Administration to commence the Title Acquisition Process for those properties with tax liens registered October 2, 2016 that continue to have outstanding property tax arrears.

Respectfully submitted,

A handwritten signature in blue ink that reads "M. Sorensen".

Michele Sorensen
Assistant to the CAO

Reviewed and Concurred:

A handwritten signature in black ink that reads "Barry Elliott".

Barry Elliott, CAO