

TOWN OF NIPAWIN

Stump Grinding Tender – Leisure Services Department

PROCUREMENT DESCRIPTION:

The Town of Nipawin is seeking bids for all labour, materials, equipment and supervision required to grind tree stumps from specific areas throughout the Town of Nipawin as identified within this Tender.

GENERAL CONDITIONS:

1. Tenders shall be submitted in the following ways:
 - a. Tenders shall be signed and submitted on the enclosed "Agreement Form" and sealed in an envelope marked "**TENDER – Stump Grinding.**" Tenders must be mailed to the Town of Nipawin, Box 2440, Nipawin, SK. S0E 1E0. Tenders must be received prior to 2:00 p.m., Tuesday, May 7th, 2024.

OR
 - b. Tenders shall be signed and emailed to: Chelsea Corrigan, General Manager of Leisure Services at gm.leisureservices@nipawin.com. The subject line shall be marked "**TENDER – Stump Grinding.**" Tenders must be received prior to 2:00 p.m., Tuesday, May 7th, 2024.

OR
 - c. Tenders shall be signed and submitted on the enclosed "Agreement Form" and sealed in an envelope marked "**TENDER – Stump Grinding.**" Tenders may be hand delivered to the Nipawin Evergreen Centre – Leisure Services office and received prior to 2:00 p.m., Tuesday, May 7th, 2024.
2. The price tendered must include all applicable duty, and applicable federal and provincial taxes, including GST.
3. Must hold a valid Town of Nipawin business licence.
4. Firm prices only will be considered, and if any tender is accepted, the successful bidder may make no variation of any tendered price except for:
 - a. Changes due to an increase or decrease in excisable government taxes.
5. Stump Grinding to include the following:
 - a. Tear drop area at the old Nipawin Hospital – Old Highway #35. SE 31-50-14-W2
 - b. Lions Park – 6th Avenue West and 6th Street West. R6 Plan BV1944
 - c. Central Park Grounds. MR 23 Plan 102312414, MR24 and MR25 Plan 102315080
 - d. Area to the right of Central Park School (behind Central Park Condo). MR26 Plan 102315080

There are approximately 300 stumps included within this tender.

6. Scope of work:
 - a. All stump grinding and cleanup of debris.
 - b. All equipment and materials required for cleanup of stump debris.
 - c. The Town will supply fill material.
 - d. Installing fill material to holes once stumps are removed.
 - e. Stump grinding is not required more than 2-3" below ground level.

7. The time period which the bidder will commence and complete the stump grinding project must be shown on the **AGREEMENT FORM**.
8. Extension of time for the completion of the project shall be given by the General Manager of Leisure Services, when in his/her opinion, such extension will be fair and just for both parties and without in any way limiting the power conferred upon the Town. The bidder however, must take application in writing to the General Manager of Leisure Services if he/she requires an extension.
9. The Town of Nipawin reserves the right to accept or reject any and all tenders and to waive any informality therein.
10. The lowest or any tender not necessarily accepted.
11. Faxed tenders will not be accepted.

For further information, bidders may contact Chelsea Corrigan, General Manager of Leisure Services at 306-862-9795.

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AGREEMENT FORM:

I/We _____ hereinafter called the "Supplier", hereby undertake to deliver to the Town of Nipawin, Saskatchewan, hereinafter called the "Town", Tree Stump Grinding services in accordance with the preceding General Conditions and Specifications.

The **Stump Grinding project** will commence within ____ days of acceptance of this tender by the Town. The total firm price, shown below, includes all charges including applicable duty and excise taxes, and applicable federal and provincial taxes, including GST.

The Town agrees to pay the cost in full within twenty (20) days of receipt thereof, in satisfactory condition, of the aforesaid goods.

Any dispute arising out of the acceptance of this tender shall be decided by the General Manager of Leisure Services, the Chief Administrative Officer, Town Council, or single arbitrator in that order, and the Supplier hereby agrees to these arrangements.

SUB-TOTAL (BEFORE TAXES)	\$ _____
PST	\$ _____
GST	\$ _____
TOTAL SALE PRICE	\$ _____

PRICES TO BE FIRM FOR FORTY-FIVE (45) DAYS FROM TENDER CLOSING DATE.

ACCEPTED FOR THE TOWN:

SUPPLIER:

MAYOR

NAME OF SUPPLIER

CHIEF ADMINISTRATIVE OFFICER

SIGNED ON BEHALF OF SUPPLIER

ADDRESS

DATE

DATE