

| Policy Title | Effective Date | Updated to | Policy Number |
|------------------------------|----------------|------------|---------------|
| Milestone Recognition Policy | May 10, 1993 | | 1.1.7 |

1. **Birthdays and Anniversaries**
Certificates of recognition signed by the Mayor are sent upon request to citizens celebrating an 80th birthday or more and for recognition of 50th wedding anniversaries or more
2. **Certificates of Recognition**
Certificates of recognition signed by the Mayor are sent upon request for special achievements or important events.
3. **Business Recognition**
Certificates of recognition are issued upon request to businesses celebrating milestones (i.e. grand openings, 25-year anniversary, etc.).



Mayor



Chief Administrative Officer

