

Policy Title	Effective Date	Updated to	Policy Number
Municipal Elections Policy	November 14, 2000	December 11, 2023	1.2.1

Purpose

The purpose of this policy is to set guidelines for municipal elections.

1. Election Dates

Election dates are determined by the Provincial Government and shall be held every fourth year on the 2nd Wednesday of November.

2. Election Officials Remuneration Rates

Returning Officer - Chief Administrative Officer

a. Polling Stations (Election day)

Deputy Returning Officer - \$250.00

Poll Clerks - \$200.00

Contable - \$165.00

b. Advance & Special Polls

Deputy Returning Officer - Town staff
\$100.00 (if town staff not available)

Poll Clerk - Town staff
\$ 85.00 (if Town staff not available)

Election Officials are required to attend a mandatory training session prior to the election and will be paid \$25.00 remuneration for attending.

3. Mail-In Voting

Mail in Voting will be allowed as per bylaw.

Voters must register in person with the Town Office no later than 10 days prior to the election.

4. Voter's List

Voters' List not required as per bylaw.



Mayor



Chief Administrative Officer