

Policy Title	Effective Date	Updated to	Policy Number
Audit Policy	October 11, 2018	December 11, 2023	1.3.7

Purpose:

The purpose of this policy is to provide guidelines for procuring financial audit services.

Policy:

1. Term

In accordance with *The Municipalities Act*, a complete audit shall be performed annually.

The audit provider shall be chosen for a three-year term to perform the Town's audit.

2. Appointment

The Town's audit provider shall be appointed by resolution of Council each January.

3. Request for Proposals

A Request for Proposals shall be issued in accordance with the Town's Procurement Policy No. 1.34 prior to October 31st in the final year of the term for the upcoming term.



Mayor



Chief Administrative Officer

